

Completed application form to be
returned to school by.....

Form No.

APPLICATION FORM

POST



BAL BHARATI PUBLIC SCHOOL
SECTOR - 1, IMT MANESAR, DISTT. GURGAON - 122050

PHOTOGRAPH

Post Applied for.....

1. Name of the Candidate.....
(In Block Letters)

2. Date of Birth (In figures).....
(In words).....

3. Address (Permanent).....
.....

Postal Address to which communication is to be sent.....
.....

Telephone No.Any other contact Telephone No.....

Email

4. Married or unmarried.....
if married No. of children with their age.....

5. Father's/Spouse Name.....
Occupation.....Designation.....

Address (Residence).....
.....Phone.....

Office Address.....
.....Phone.....

6. Educational qualifications (Starting from Secondary/Higher Secondary or equivalent examination)

Name of the Examination	Name of the School/University	Year of Passing	Subjects taken	Percentage of Marks & Division

7. Experience to be filled in the columns provided below :

Name of the Institution served/ serving in, with full address	Period of Service	Total Salary Drawn	Classes/ subjects taught	Any other duty performed	Reason for Leaving

8. Co-curricular Activities (Tick only the activities in which you are proficient.) Out-door games, Indoor games, Literary Activities, Dramatics, Dance, Music, Swimming, Organisation of student clubs and any other.....

Name of the Activity	Level of Participation	Achievement	Remarks

9. Organisational and Administrative Experience

Heads	Nature of Responsibility	Name of the School

10. Publications if any – Book/Research Paper/Article etc.

Subject/Topic	Name of Publication and Publisher	Year of Publication

(Attach a copy of the Publication if possible)

11. References (with full address and designations)

1.
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2.
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12. Any other special qualifications which you want to furnish.

13. Please write in brief how you propose to give your best to the institution in case you are employed.

- N. B.
1. Incomplete application will not be considered.
 2. Attested copies of certificates/Degrees must be attached with the application (Check the check list)
 3. Application must be filled in by the candidate in his/her own handwriting.

Date

Signature of the candidate

Check-list of the documents to be attached.

1. Birth Certificate/Hr. Sec. Certificate.
2. Graduation/Post Graduation Certificate.
3. Teaching degree/Diploma Certificate.
4. Certificates of experience.
5. Character certificate from previous institution.
6. No Objection Certificate from the previous institution.
7. List of other credentials.

(For office use)

Date of receipt of application.....

Post for which applied.....

Signature