

**Ref No. BBPS/MN/19-20/22**

Dear Parent,

Date: 03/02/2020

Greetings from Bal Bharati Public School, Manesar!

With a view of Coronavirus cases that started in Mainland China, multiplying globally, we would like to ensure the safety of our students and staff on campus by issuing an advisory.

Coronaviruses (COV) are a large family of viruses that cause illness ranging from the common cold and cough to more severe diseases. The signs and symptoms associated with the Coronavirus are mainly fever, cough, shortness of breath and breathing difficulties. It is evident that the Coronavirus is contagious and transmits through respiratory route.

We would, therefore, like to request our parents' community to join hands with us to protect the health of the students and staff associated with our organization. To do so, kindly follow the guidelines given below:

- Seek medical attention and keep your children at home if they are unwell.
- Wash your hands often with soap and water at least for 20 seconds.
- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Cover your cough or sneeze with a tissue and then throw the tissue in the trash.
- Consider wearing a mask in case of cough and runny nose.
- Avoid consumption of raw or uncooked meats.
- In case, you or your child has been in contact with anyone travelling from Mainland China, kindly seek medical attention immediately if you are feeling unwell.

As the health of our students and staff is our utmost priority, we would like to request you to remain off campus if you are suffering with fever or any respiratory symptoms, until you are fully recovered.

You can find more information on how to protect yourself at the following websites:

- United States Centers for Disease Control & Prevention Coronavirus page
- Ministry of Health & Family Welfare, Government of India Coronavirus page

We look forward for your cooperation in taking the above mentioned precautionary measures and hope the situation will be under control soon. Stay alert, healthy and blessed.

Regards

Mr. Harsh Kumar  
(Principal)

Ms. Akanksha Sehgal Setia  
(Headmistress Sr.)